

# Cleangenix Privacy Policy

At Cleangenix, we are committed to safeguarding the privacy of our clients and visitors to our website. This policy outlines the personal data we collect, how we use it, and your rights in relation to that data.

#### 1. What Information We Collect:

We may collect the following personal information:

- Name
- Email address
- Phone number
- Any other information you provide when contacting us, requesting services, or interacting with our website.

We may also collect non-personally identifiable information via cookies, such as browser type, device type, and website usage statistics.

#### 2. How We Use Your Data:

We use your personal data for the following purposes:

- To provide and manage our commercial cleaning services.
- To process payments and send invoices.
- To communicate with you regarding our services or respond to your inquiries.
- To personalise and improve our website and services.
- To comply with legal obligations.

We do not sell or rent your personal information to third parties.

### 3. Data Security:

We take appropriate measures to protect your personal data from loss, misuse, unauthorised access, disclosure, alteration, or destruction. However, no internet-based system is completely secure, so we cannot guarantee the absolute security of your data.

#### 4. Your Rights:

You have the right to:

- Access the personal data we hold about you.
- Request correction of any inaccurate or incomplete data.
- Request deletion of your personal data.
- Object to the processing of your personal data in certain circumstances.



- Withdraw consent at any time if processing is based on your consent.

To exercise these rights, please contact us at info@cleangenix.co.uk

#### 5. Retention of Data:

We retain your personal data only for as long as necessary to fulfil the purposes outlined in this policy or as required by law.

## 6. Changes to This Policy:

We may update this privacy policy from time to time. Any changes will be posted on this page, and the date at the top will be updated accordingly.

#### 7. Contact Us:

If you have any questions about this privacy policy or our data practices, please contact us at:

Cleangenix

Email: <a href="mailto:info@cleangenix.co.uk">info@cleangenix.co.uk</a>
Phone: +442036330317

Address: 82A James Carter Road, Mildenhall, IP28 7DE